WHEATLAND HOUSING MANAGEMENT BODY
REGULAR MEETING
April 18, 2024

Minutes of the Regular Meeting of the Wheatland Housing Management Body, held at the Wheatland Lodge, 76 2nd Street, Strathmore, Alberta on Thursday, April 18, 2024, at 8:00pm.

Board Members Present:

Hospice Society	G. Koester
Strathmore Lions Club	L. Voermans
Town of Strathmore	D. Peterson
Town of Strathmore	R. Wegener
Village of Hussar	L. Schultz
Village of Rockyford	L. Smith
Village of Standard	M. Gauthier
Wheatland County	S. Laprise
Wheatland County	R. Laursen
Wheatland County	J. Wilson
Member At Large	K. Clayton

Attendees Present:

CAO	V. Cook
Finance & HR Coordinator	C. Hickey ~ Recording Secretary
Maintenance Supervisor	P. Neufeld
Resident Manager	C. Shworak
Social Housing Manager	R. Beveridge

Absent:

Board Chair, KOESTER, called the meeting to order at 7:56PM.

Welcome Derek Weiss – updated ProForma

- Presentation via Zoom
- Q & A session

Derek Weiss out at 9:05pm

Agenda Additions

E.2.c) Response to Wheatland County letter on April 4, 2024
I.b) In Camera – Jason Wilson request

Consent Agenda

- Regular Board Meeting Minutes – March 21, 2024
- Special Meeting Minutes – April 4, 2024
- Board Resolution Action
- Financial Reports – Lodge & Social Housing – February 2024
- Maintenance Reports – Lodge & Social Housing – March 2024
- Social Housing Report
- Resident Manager Report
- CAO Report
- Committee Reports – N/A

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Shannon Laprise requests to remove Regular Board Meeting Minutes, Special Meeting Minutes and Lodge Financial report for review

- March 21, 2024 Regular Board Meeting Minutes – only Erin Gregory was there to present. Remove Michael McCutcheon.
- April 4, 2024 Special Board Meeting Minutes – Remove Joni McNeely's section on page 10/11 as this information was provided after the board meeting and add below for today's meeting;

The WAHS gather data from these sources:

WAHS data has been captured from several different sources:

1. *Treasury Board and Finance Census Division (2023-2051)*
2. *AHS Calgary Zone Rural Palliative Care Team (RPCT)*
3. *AHS biannual service reports*
4. *Canadian Cancer Society Report (Oct 2023)*
5. *Canadian Institute for Health Information (CIHI) (up to and including 2023)*
6. *Canadian Society of Palliative Care Physicians Report (2023)*

Consideration of AHS data points includes (but not exclusive to):

a. *Number of patients within acute care 90 days prior to death.*
b. *Number of patients with /without palliative coding.*
c. *Number of PEOLC secondary level consults in acute care.*
d. *Postal codes of palliative patients.*
e. *Transfers of palliative patients into Strathmore Hospital from Sagewood, home, and Calgary.*
f. *Discharge to home of palliative coded patients, and their return within 90 days.*
g. *ER utilization 30,60,90 days prior to death of palliative patients.*
h. *Number of palliative EMS visits within Wheatland County.*
i. *Daily acute care costs for those who died within the last 90 days of admission.*
j. *Daily homecare costs for those who died within last 90 days of life.*
k. *Utilization of homecare inhouse HCA's and vendored care.*
l. *Utilization of client directed home care invoicing (CDHCI).*
m. *Utilization of rural in-home funding (RIH).*
n. *Utilization of self managed care (SMC) funding.*
o. *Transfers of HC or acute care patients to hospice.*
p. *New: transfer of palliative patients to LTC beds in Calgary Zone and elsewhere.*
q. *Location of death vs. preferred location of death.*
r. *Patient and family satisfaction regarding PEOLC received at hospital and with PEOLC homecare.*

***Modelling incorporated geographic areas**, and attempts were made to create as specific as data base as possible regarding:*

1. *Zone: There is a total of 5 zones in Alberta eg Calgary Zone.*
2. *Local Geographic Areas (LGA's): there is a total of 132 LGA's in Alberta eg. Strathmore LGA.*
3. *Local known traffic and utilization patterns of county and non-county residents.*

Comments on Methodology:

Currently Alberta data has documented limitations that muddy our picture of palliative care. Much data in the past is based on hospitals alone. This means we are missing much on community-level care (homes, hospices, LTC, and other settings). A big problem is that much of the data does not "follow a patient across data sections" as care may transition between home care, acute or subacute hospital units, LTC, hospices, etc. In many cases, pediatric populations is excluded entirely. Regardless, data and patient reports consistently present widening gaps in access and quality of palliative care in Alberta.

A new research project from Palliu" Can'da, the Canadian Atlas of Palliative Care, piloted in Ontario, does provide hope for better data collection. An Alberta edition prepared by the University of Calgary as part of 2022 AB Health PEOLC grants (of which WAHS was also a recipient) is underway to map the landscape and support much needed evidence-based policy making. Publication date of these results is unknown.

Dr. Joni McNeely,

Chair, Wheatland & Area Hospice Society

- Lodge Financials – request by Shannon Laprise to add another line for Consultant Fees (separated out of Administration Expenses)

RESOLUTION 44-04-07
Lodge Financial Report

LAPRISE MOVED that another line item be added to the Lodge Financials for Consultant Fees; removed from Administration Expenses.

- Carried Unanimously.

RESOLUTION 44-04-08
Agenda & Consent Agenda

LAPRISE MOVED to approve the Agenda and Consent Agenda; as amended with the mentioned changes.

- Carried Unanimously.

Old Business

Social Housing

Lodge

Responses to letter regarding requesting municipalities contribution.

- Received response letters from Town of Strathmore, Village of Rockyford, Village of Standard & Wheatland County
- Confirmed that Village of Hussars is to come

RESOLUTION 44-04-09
Received Responses

WILSON MOVED to accept as information.

- Carried Unanimously.

Review of responses regarding county questions.

- Should add Dereks presentation information
- Send out link of recording of Derek's presentation and Q&A
  - Vickey will find someone to help with cutting out Dereks portion of the meeting to send out

RESOLUTION 44-04-10
Addition to Letter

KOESTER MOVED to add a link to Derek Weiss' presentation and Q&A to the presented response letter to Wheatland County questions.

- Carried Unanimously.

RESOLUTION 44-04-11
Response Letter to Wheatland County

PETERSON MOVED to direct administration to send response letter and link to Derek Weiss' presentation to each board member and that they will communicate this information with their respective councils.

- Carried Unanimously.

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Agenda Addition

Response to Wheatland County letter – April 4, 2024

- Copy of 2 letters to the Minister from Wheatland County dated April 4, 2024 & August 15, 2023 handed out for reference
- Copy of a draft letter created by Denise Peterson to the Minister in response to mentioned Wheatland County letters
- Review and discussion
- Denise would like to approve the letter, with discussed amendments, and send to Minister Nixon in regards to the 2 Wheatland County letters and the resolution that drew the August 15, 2023 letter

Martin Gauthier requests a recorded vote

RESOLUTION 44-04-12
Letter to Minister

GAUTHIER MOVED to direct administration to send letter as amended to Minister Nixon, Minister McIver and Strathmore Times from Wheatland Housing Management Body.

- *Koester – In Favor*
- *Voermans – In Favor*
- *Peterson – In Favor*
- *Wegener – In Favor*
- *Schultz – In Favor*
- *Smith – In Favor*
- *Gauthier – In Favor*
- *Laprise – In Favor*
- *Laursen – In Favor*
- *Wilson – Opposed*

- Carried.

New Business

Social Housing

Lodge

Consideration for a non-profit operating reserve policy.

RESOLUTION 44-04-13
Operating Reserve Policy

WILSON MOVED to table to next meeting.

- Carried Unanimously.

Chair Report - verbal

- WHMB wrote a letter to Wheatland County to request attendance at meeting with Nixon (WHMB & Villages)
  - No written response
  - Verbal response for WHMB to request their own meeting
- Glenn to attend a meeting with Minister Nixon requested by the Hospice to present. Mayor of Town of Strathmore going as well

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RESOLUTION 44-04-14
Chair Report

KOESTER MOVED to accept the Chair Report as information.

- Carried Unanimously.

In Camera

- Building Committee
- *Agenda Addition*
  - Jason Wilson

RESOLUTION 44-04-15
In Camera

PETERSON MOVED to go in-camera at 9:52PM.

- Carried.

RESOLUTION 44-04-16
Out of Camera

WILSON MOVED to go out-of-camera at 10:03PM.

- Carried.

Important Dates

May 25, 2024 – Spring Tea at 2:00pm

Next Meeting Date

May 16, 2024

Following Meeting Dates

June 20, 2024
July 18, 2024

RESOLUTION 44-04-17
Adjournment

KOESTER MOVED the meeting adjourn at 10:03PM.

Chair

Recording Secretary