WHEATLAND HOUSING MANAGEMENT BODY
REGULAR MEETING
May 21, 2026

Minutes of the Regular Meeting of the Wheatland Housing Management Body, held at the Wheatland Lodge, 76 - 2nd Street, Strathmore, Alberta on Thursday, May 21, 2026, at 7:00 PM.

Board Members Present:

Wheatland County	G. Koester ~ Board Chair
Hospice Society	D. Dunlop
Member At Large	J. Aschenbrenner
Town of Strathmore	J. Chisholm
Strathmore Lions Club	D. Geiger
Village of Rockyford	L. Smith
Wheatland County	K. Clayton
Wheatland County	R. Laursen

Attendees Present:

Chief Administrative Officer	C. Hickey
Maintenance Supervisor	P. Neufeld
Site Manager	C. Shworak
Social Housing Manager	R. Beveridge
Administrative Assistant	T. Duxbury ~ Recording Secretary

Absent:

Town of Strathmore	R. Wegener
Village of Hussar	L. Schultz
Village of Standard	M. Gauthier

Board Chair, **KOESTER**, called the meeting to order at 6:57 PM.

Read Mission Statement & Vision Statement

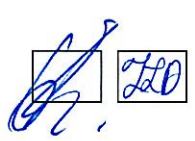
Agenda Addition

I. a) Closed Session/In Camera
- Legal Discussion.
  - *ATIA 31 – legal advice*

Agenda

RESOLUTION 46-05-01
Agenda

CLAYTON MOVED to approve the agenda as amended.
- Carried Unanimously.



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Guest – Paula Kupchak Hall ~ BA Communication Specialist

Frequently Asked Questions

- Reviewed and discussed revisions to wording.
- Website FAQs are subject to change and may be updated as new information becomes available.
- To be posted on WHMB website.

Diversity, Equity and Inclusion

- Discussed DEI and resident inclusion.
- WHMB supports resident ideas and celebrations.
- Operational decisions will reflect what best suits WHMB residents.

RESOLUTION 46-05-02
Communication Specialist

CHISHOLM MOVED to accept Paula Kupchak FAQ's and DEI updates as information.

- Carried Unanimously.

Paula Kupchak Hall exits meeting at 7:16 PM

Consent Agenda

- Regular Board Meeting Minutes – April 30, 2026
- Board Resolution Action
- Financial Reports – Lodge & Social Housing – March 2026
- Maintenance Reports – Lodge & Social Housing
- Social Housing Report
- Site Manager Report
- CAO Report
- Committee Reports N/A

RESOLUTION 46-05-03
Consent Agenda

CLAYTON MOVED to approve the Consent Agenda as presented.

- Carried Unanimously.

Old Business

Social Housing ~ N/A

Lodge

Wheatland County Council Questionnaire Update.

- The CAO sent an email to Doug Lagore at the request of the board.
- Discussion on a response to Wheatland County Council.
- The CAO will prepare and send a response letter to Wheatland County Council regarding their questionnaire.

RESOLUTION 46-05-04
Wheatland County Council Response Letter

SMITH MOVED that the CAO be directed to send a response letter to Wheatland County Council regarding their questionnaire as discussed.

- Carried Unanimously.

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New Business

Social Housing

Lodge

New Policy I-36 Resident and Tenant – Recording Device

- The Board reviewed Policy I-36, Resident and Family-Owned Audio and Video Recording Devices in Resident Rooms and approved it with three minor revisions.

RESOLUTION 46-05-05
Policy Approval

CLAYTON MOVED to approve policy I-36 with the amended changes.

- Carried Unanimously.

AHPP/SLMP Update

- Review of email sent from Alberta Government stating that the lodge project submission under AHPP is still under evaluation for Senior Lodge Modernization Program (SLMP).
- Will update in the coming months.

Chair Report ~ Glenn Koester

- Discussion AHPP moved to SLMP.
- Meeting with Town of Strathmore CAO on May 22, 2026.
  - Discussing Land Transfer and Development Permit.
- It was noted that Jason Nixon has assumed the Finance portfolio and Nathan Neudorf is now Minister of Assisted Living and Social Services.

RESOLUTION 46-05-06
Chair Report

KOESTER MOVED to accept the information shared by CLAYTON and SMITH and the Chair Report as presented.

- Carried Unanimously.

Important Dates

Next Meeting Date

- Thursday June 18, 2026

Following Meeting Dates

- Thursday July 16, 2026 (at the Call of the Chair)
- Thursday August 20, 2026 (at the Call of the Chair)

Staff exited meeting at 8:10 PM

ATIA 31 – legal advice

RESOLUTION 46-05-07
Enter Closed Session

SMITH MOVED to enter closed session at 8:10 PM.

- Carried Unanimously.

RESOLUTION 46-05-08
Exit Closed Session

CLAYTON MOVED to exit closed session at 8:33 PM.

- Carried Unanimously.

RESOLUTION 46-05-09
Doug Lagore
June 2026 Meeting

LAURSEN MOVED that the CAO contact Doug Lagore to request him to come to the next WHMB board meeting to speak on the issues that were discussed in closed session.

- Carried Unanimously

RESOLUTION 46-05-10
CAO Send Letters

SMITH MOVED that the CAO send letters to municipal CAOs notifying them that the WHMB's submission under the AHPP application is still under evaluation for the SLMP.

- Carried Unanimously

RESOLUTION 46-05-11
Adjournment

KOESTER MOVED the meeting adjourn at 8:38 PM.

- Carried Unanimously.

Chair

Terry Duxbury
Recording Secretary